

The purpose of this document is to outline the policies and procedures that Sky Ranch has implemented allowing us to Facilitate an Encounter with Christ on the Mountaintop. Our top priority at Sky Ranch is the safety and wellbeing of all who join us this summer. Due to the geographic diversity of our campers and guests these policies are based on guidance from local health officials and may vary from your respective community. These policies are in no way a final draft and will continue to be updated based on recommendations from appropriate health agencies and organizations.

**Prior to Camp Week:** Parents/Guardians/Caregivers as part of the required registration paperwork will be required to sign a Covid-19 release form. This form acknowledges the risk of sending a child to camp during a worldwide pandemic. It will also ask Parents/Guardians/Caregivers to watch for signs and symptoms prior to camp and agree to not send their child if they have symptoms of illness. If Parents/Guardians/Caregivers are not willing or able to make this commitment with Sky Ranch their child will not be able to attend camp this summer.

**Masks:**

- Masks are to be **worn at all times** indoors.
- Masks may be removed outdoors when in cohorts. If others outside the cohort are present the guest will be masked and distanced at least 6 feet from cohort.
- Campers and Guests are asked to bring 5-6 masks (2-3 for Round Up!) for the week at camp; wearing a clean mask each day is required.

**Cohorts:** Cohorts are established by groups of cabins not to exceed 25 persons including staff. Each cabin will have a max of seven campers and one staff. Cohorts are distanced by minimum 10 feet while outdoors and minimum of 12 feet indoors. Staff not assigned to a cabin are considered a cohort and operate as such throughout the week.

**Arrival to Sky Ranch:** Upon arrival to Sky Ranch, our “wranglers” stationed at the Pingree Park Rd will greet and welcome all guests. Upon arrival at the main parking lot in front of Christ Lodge, everyone in the vehicle must remain inside until contacted by a Sky Ranch staff. Sky Ranch staff will treat each vehicle as a cohort during drop off. You will be invited to join them for a brief Covid-19 procedures orientation. Sky Ranch staff will lead orientation and help get participants settled. Parents/Guardians/Caregivers will stay with their vehicle cohort until campers are checked in. Additionally, Sky Ranch staff will facilitate a general camp orientation after arrival and everyone is settled.

**Departure from Sky Ranch:** To limit exposure and ensure adequate cleaning before weekend group arrival, **pick-up time is 11:00am for all programs.** Check-out will happen under the white tent located in front of Christ Lodge.

Parents/Guardians/Caregivers will be able to retrieve any medications, camp store balances, and sign their camper out. Campers will stay with their cohort until parents/guardians/caregivers have completed the sign-out process. Once sign-out is complete parents will be able to visit the shower house for restroom facilities or the camp store before departing for home.

**Parent/Guardian/Caregivers Drop Off:** We encourage families to say goodbyes at home and only have one parent/guardian/caregiver drop campers at camp. Adults dropping campers at camp will not be allowed in Sky Ranch facilities except for the Shower House to use the restroom and will have a staff guide while on the property.

**Registration:** Registration will continue to happen in front of Christ Lodge. During registration, each camper will have an initial screening (temperature and symptom questions) in addition to learning their cabin assignment, getting a name tag, and paperwork check. Nurse check-in will happen at the nurse’s cabin by cohort once everyone has arrived.

**Entry/Exit:** Across the Sky Ranch property, we use an Entry/Exit Method in our COVID protocols. This means is that every building and activity has an “entry point” and an “exit point” and we sanitize at both of these points.

**Remember: Sanitize in, Sanitize out.** For example, as you enter the Lodge, you will sanitize your hands and then you will sanitize again when leaving.

**Ventilation:** Sky Ranch does not have any forced air systems on property. Sky Ranch will utilize open windows and exhaust fans where and when possible to ensure air circulation.

**Handwashing:** Handwashing will happen frequently. Sky Ranch has outdoor handwashing stations that will be utilized before entering Christ Lodge in addition to our “sanitize in, sanitize out” practice. We encourage guests to bring hand lotion to counterbalance effects of additional handwashing and sanitizing. Each camper will get a personal size hand sanitizer.

**Temperature/Symptom Checks:** Sky Ranch counselors assigned to a cabin will be responsible for temperature checks and symptom screenings in their cohort each morning. Logs will be kept for each cohort and reviewed by camp nurse. All staff not assigned to a cabin will visit the nurse prior to 7:40am for temperature checks and symptom screenings.

**Isolation/Quarantine:** If a camper, guest, or staff member shows signs or symptoms they will immediately be isolated, and their cohort will be quarantined until contact is made with Larimer County. Sky Ranch has four cabins available, totaling 32 beds, reserved for quarantine/isolation. These cabins are Moose Yards, Monkey Rock, Hutchinson, and Nature Center. Sky Ranch will utilize <https://form.jotform.com/211294929575164> to report probable or confirmed cases.

**Bathrooms/Showers:** Sky Ranch uses quat based disinfectant that meets EPA standards for killing SARS-CoV-2 (Covid-19). There will be bottles of disinfectant on the counter in each bathroom and each person is responsible for spraying surfaces they used after each use. Showers and Bathrooms will be thoroughly cleaned after breakfast at 9:00am and after dinner at 7:00pm. Bathrooms located in Christ Lodge, and Ruth Cabin are reserved for those individuals staying in those buildings. Sky Ranch staff and guests will use the Shower House when not in their assigned housing.

**Meals:** Sky Ranch will utilize outdoor eating area as much as possible for all meals. Participants are encouraged to bring warm clothes as the area can be chilly in the mornings. Picnic tables will be marked with an “X” indicating where seats are available to ensure distancing while eating. Meals will either be served by Sky Ranch staff or pre-plated/sack meals. If weather dictates eating inside, participants will be spread out a minimum of 3-4 feet.

**Cabins/Sleeping:** Cabin and Platform Tent capacities will be reduced to 6 feet between beds. Campers will sleep “head-to-toe” and sleep diagonally (top and bottom) when bunk beds are being used. Only campers and staff assigned to that cabin are allowed inside unless an emergency dictates otherwise. Counselors are responsible for daily cleaning and disinfecting of their respective cabin.

**Rec Equipment/Shared Materials:** Each cohort at Sky Ranch (based on availability) will have their own set of materials/equipment. Participants will “sanitize in, sanitize out” of all activities and Sky Ranch staff will disinfect equipment or materials after each session.

**Coffee Bar:** Coffee and tea will be available with add-ins (creamer, sugar, honey, etc.) being single serve. Coffee Bar will be sanitized frequently by Sky Ranch kitchen staff.

**Worships:** Worships this summer will take place outdoors whenever possible. Masks and distancing are required. Sky Ranch is excited to vision new worship experiences in a safe way.

**Tuesday and Friday Closing Worship/Lunch:** For the safety of campers and staff, it is with great sadness that parents will not be invited for end of week closing worship and lunch. Sack lunches will be available to take with you.

**Camp Store:** Campers will visit the camp store each day with their cohort. Parents/Guardians/Caregivers will have the opportunity to join their camper in the camp store on Tuesday (Round Up!) or Friday after check-out is complete. One group in the store at a time, please follow direction of Sky Ranch staff at the camp store.